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UCI - 30125

9 December 1955

MEMORANDUM FOR: Deputy Director, Intelligence
THROUGH: Assistant Director, Current Intelligence
SUBJECT: Commendation

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1. I should like to call to your attention the outstanding work done by [redacted] of the Office of Training as my research assistant and secretary while [redacted]

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2. [redacted] was unfailingly efficient in accomplishing her task of preparing intelligence briefing notes [redacted]

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[redacted] She often worked under considerable pressure of time and urgency, and she nearly always had to put in very long days - frequently 14 or 15 hours a day. Despite irregular circumstances and unusual pressures, [redacted] did her job not only with great accuracy and skill but also in a conscientious and cheerful manner. Her good humor and generally cooperative attitude was an asset in establishing good working relations [redacted] and in leaving a good impression of agency capabilities.

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It would seem to me appropriate for you to convey this commendation to [redacted] through the normal channels and to request that a copy be placed in her personnel file.

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Orig & 2 - Addressee
1 - AD/CI ✓
1 - CS/Sov

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[redacted]
Chief, Soviet Staff

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